AGENDA TITLE:

Authorize the Treasurer and Revenue Manager to enter into agreements with

the Farmers and Merchants Bank of Central California for the issuance of a City credit card for City Attorney, Steve Schwabauer and Finance Director

James R. Krueger.

MEETING DATE:

July 7, 2004

PREPARED BY:

Finance Director/Treasurer

RECOMMENDED ACTION: That the City Council authorize the Treasurer and Revenue Manager to enter into agreements with the Farmers and Merchants Bank of Central California for the issuance of a City credit card for City Attorney Steve Schwabauer and Finance Director James R. Krueger.

BACKGROUND INFORMATION: In October 1995 the City Council authorized the Treasurer and Revenue Manager to enter into an agreement with Farmers and Merchants Bank of Central California for the issuance of credit cards. This action will allow the addition of City Attorney Steve Schwabauer and James R. Krueger.

These credit cards are for reasons of convenience and cost used in conjunction with attendance by the City Council and staff at conferences, training seminars and other miscellaneous meetings. The limit of \$5,000 is the level previously authorized for department head positions.

a∕mes R. Krueger

Finance Director/Treasurer

FUNDING: None

Prepared by: M. Maxine Cadwallader, Revenue Manager

JK/mmc

APPROVED:

H. Dixon Flynn, City Manager